



EUROPEAN UNION

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## CONTRACT NOTICE

### SECTION I: CONTRACTING AUTHORITY

#### I.1) NAME, ADDRESSES AND CONTACT POINT(S)

**Official name:** DG INFORMATION SOCIETY AND MEDIA,

**Postal address:** 1-3 Avenue du Bourget  
Office: Bu 31 3/45

Town: Brussels

Postal code: 1049

Country: Belgium

**Contact point(s):**

Telephone: +322 29 63 483

For the attention of: Ms Nancy Pascall

Email: [nancy.pascall@ec.europa.eu](mailto:nancy.pascall@ec.europa.eu)

Fax: +322 299 28 65

**Internet address(es) (if applicable)**

General address of the contracting authority (*URL*): [www.europa.eu](http://www.europa.eu)

Address of the buyer profile (*URL*): <http://cordis.europa.eu/fp7/dc/index.cfm>

**Further information can be obtained at:**

- As in above-mentioned contact point(s)
- Other: please complete Annex A.I

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:**

- As in above-mentioned contact point(s)
- Other: please complete Annex A.II

**Tenders or requests to participate must be sent to:**

- As in above-mentioned contact point(s)
- Other: please complete Annex A.III

**I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES**

- Ministry or any other national or federal authority, including their regional or local sub-divisions
- National or federal agency/office
- Regional or local authority
- Regional or local agency/office
- Body governed by public law
- European institution/agency or international organisation
- Other

*(please specify):*

- General public services
- Defence
- Public order and safety
- Environment
- Economic and financial affairs
- Health
- Housing and community amenities
- Social protection
- Recreation, culture and religion
- Education
- Other

*(please specify):* Information Society

The contracting authority is purchasing on behalf of other contracting authorities

- yes
- no

## SECTION II: OBJECT OF THE CONTRACT

### II.1) DESCRIPTION

#### II.1.1) Title attributed to the contract by the contracting authority

EUROPEAN DIRECTORY OF WOMEN AND ICT

#### II.1.2) Type of contract and location of works, place of delivery or of performance

(Choose one category only - works, supplies or services - which corresponds most to the specific object of your contract or purchase(s))

##### (a) Works

- Execution
- Design and execution
- Realisation, by whatever means of work, corresponding to the requirements specified by the contracting authorities

##### (b) Supplies

- Purchase
- Lease
- Rental
- Hire purchase
- A combination of these

##### (c) Services

Service category: No10  
(For service categories 1-27, please see Annex II of Directive 2004/18/EC)

Main site or location of works

Main place of delivery

Main place of performance

Contractor's premises

NUTS code

#### II.1.3) The notice involves

A public contract

The setting up of a dynamic purchasing system (DPS)

The establishment of a framework agreement

#### II.1.4) Information on framework agreement (if applicable)

Framework agreement with several operators

Framework agreement with a single operator

Number , OR, if applicable, maximum number of participants to the framework agreement envisaged

#### Duration of the framework agreement:

Duration in year(s):

or month(s):

Justification for a framework agreement, the duration of which exceeds four years:

**Estimated total value of purchases for the entire duration of the framework agreement (if applicable; give figures only):**

Estimated value excluding VAT:

Currency:

OR Range: between and

Currency:

Frequency and value of the contracts to be awarded:(if known) :

### **II.1.5) Short description of the contract or purchase(s)**

The European Directory will serve as a searchable database of all major stakeholders, their activities, interventions, good examples, statistics and indicators and will create a platform for interaction with regards to product, personal mobility, development of customised skills, entering or re-entering the labour market.

**II.1.6) Common procurement vocabulary (CPV)**

	Main vocabulary	Supplementary vocabulary (if applicable)
<b>Main object</b>	74131100	

**II.1.7) Contract covered by the Government Procurement Agreement (GPA)**

yes       no

**II.1.8) Division into lots (for information about lots, use Annex B as many times as there are lots)**

yes       no

**If yes**, tenders should be submitted for (tick one box only)

one lot only                       one or more lots                       all lots

**II.1.9) Variants will be accepted**

yes       no

**II.2) QUANTITY OR SCOPE OF THE CONTRACT**

**II.2.1) Total quantity or scope (including all lots and options, if applicable)**

Maximum value EUR 250,000

*If applicable*, estimated value excluding VAT (give figures only):                      Currency:

OR Range: between                      and                      Currency:

**II.2.2) Options (if applicable)**

yes                       no

**If yes**, description of these options:

*If known*, provisional timetable for recourse to these options:

in months:                      or days:                      (from the award of the contract)

Number of possible renewals (if any):                      or Range: between                      and

*If known*, in the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months:                      or days:                      (from the award of the contract)

**II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION**

Duration in months: 20                      or days:                      (from the award of the contract)

OR Starting                      (dd/mm/yyyy)

Completion                      (dd/mm/yyyy)

**SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION**

**III.1) CONDITIONS RELATING TO THE CONTRACT**

**III.1.1) Deposits and guarantees required** *(if applicable)*

As in the Tender Specifications and Service Contract

**III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them**

As in the Tender Specifications and Model Contract

**III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded** *(if applicable)*

**III.1.4) Other particular conditions to which the performance of the contract is subject** *(if applicable)*

yes

no

**If yes**, description of particular conditions

**III.2) CONDITIONS FOR PARTICIPATION**

**III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if requirements are met:

See Tender Specifications

**III.2.2) Economic and financial capacity**

Information and formalities necessary for evaluating if requirements are met:

See Tender Specifications

Minimum level(s) of standards possibly required *(if applicable)*:

**III.2.3) Technical capacity**

Information and formalities necessary for evaluating if requirements are met:

See Tender Specifications

Minimum level(s) of standards possibly required *(if applicable)*:

**III.2.4) Reserved contracts** *(if applicable)*

yes  no

The contract is restricted to sheltered workshops

The execution of the contract is restricted to the framework of sheltered employment programmes

**III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

**III.3.1) Execution of the service is reserved to a particular profession**

yes  no

**If yes**, reference to the relevant law, regulation or administrative provision:

**III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service**

yes  no

**SECTION IV: PROCEDURE**

**IV.1) TYPE OF PROCEDURE**

**IV.1.1) Type of procedure**

- Open
- Restricted
- Accelerated restricted
- Negotiated

Justification for the choice of accelerated procedure:

Candidates have already been selected

- yes
- no

**If yes, provide names and addresses of economic operators already selected under Section VI.3)**  
*Additional information*

- Accelerated negotiated
- Competitive dialogue

Justification for the choice of accelerated procedure:



**IV.2) AWARD CRITERIA**

**IV.2.1) Award criteria** (please tick the relevant box(es))

Lowest price

OR

The most economically advantageous tender in terms of

the criteria stated below (the award criteria should be given with their weighting or in descending order of importance where weighting is not possible for demonstrable reasons)

the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

Criteria	Weighting	Criteria	Weighting
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**IV.2.2) An electronic auction will be used**

yes  no

If yes, additional information about electronic auction (if appropriate)

**IV.3) ADMINISTRATIVE INFORMATION**

**IV.3.1) File reference number attributed by the contracting authority** (if applicable)

SMART 2008/0057

**IV.3.2) Previous publication(s) concerning the same contract**

yes  no

If yes,

Prior information notice  Notice on a buyer profile

Notice number in OJ: 2008 /S 053 - 071336 of 15/03/2008 (dd/mm/yyyy)

Other previous publications (if applicable)

**IV.3.3) Conditions for obtaining specifications and additional documents** (except for a DPS) or descriptive document (in the case of a competitive dialogue)

Time limit for receipt of requests for documents or for accessing documents

Date: 25/08/2008 (dd/mm/yyyy)

Time:

Payable documents

yes  no

If yes, price (give figures only):

Currency:

Terms and method of payment:

**IV.3.4) Time-limit for receipt of tenders or requests to participate**

Date: 01/09/2008 (dd/mm/yyyy)

Time: 16:00

**IV.3.6) Language(s) in which tenders or requests to participate may be drawn up**

<b>ES</b>	<b>CS</b>	<b>DA</b>	<b>DE</b>	<b>ET</b>	<b>EL</b>	<b>EN</b>	<b>FR</b>	<b>IT</b>	<b>LV</b>	<b>LT</b>	<b>HU</b>	<b>MT</b>	<b>NL</b>	<b>PL</b>	<b>PT</b>	<b>SK</b>	<b>SL</b>	<b>FI</b>	<b>SV</b>	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**Other:** BG, GA, RO

**IV.3.7) Minimum time frame during which the tenderer must maintain the tender (open procedure)**

Until: (dd/mm/yyyy)

OR Duration in month(s): 9

or days: (from the date stated for receipt of tender)

**IV.3.8) Conditions for opening tenders**

Date: 09/09/2008 (dd/mm/yyyy) Time: 15:00

Place (if applicable): Office SDR1, Ave de Beaulieu 25 , 1160 Brussels

Persons authorised to be present at the opening of tenders (if applicable)

yes

no

Tenderer(s)' representatives upon request

## SECTION VI: COMPLEMENTARY INFORMATION

### VI.1) THIS IS A RECURRENT PROCUREMENT *(if applicable)*

yes  no

If **yes**, estimated timing for further notices to be published:

### VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS

yes  no

If **yes**, reference to project(s) and/or programme(s):

FP7 ICT

### VI.3) ADDITIONAL INFORMATION *(if applicable)*

## VI.4) PROCEDURES FOR APPEAL

### VI.4.1) Body responsible for appeal procedures

Official name: Court of First Instance of the Court of Justice of the European Communities  
Postal address: Bd Konrad Adenauer  
Town: BRUXELLES Postal code: 2925  
Country: Luxembourg  
Email: CFI.Registry@curia.europa.eu Telephone: 0035243031  
Fax: 0035243032100  
Internet address <http://curia.europa.eu>  
(URL):

### Body responsible for mediation procedures *(if applicable)*

Official name: The European Ombudsman  
Postal address: 1 Avenue du President Robert Schuman - B.P. 403  
Town: Strasbourg Cedex Postal code: 67001  
Country: France  
Email: [eo@ombudsman.europa.eu](mailto:eo@ombudsman.europa.eu) Telephone: 0033(0)388172313  
Fax: 00033(0)388179062  
Internet address <http://www.ombudsman.europa.eu>  
(URL):

### VI.4.2) Lodging of appeals *(please fill heading VI.4.2 OR if need be, heading VI.4.3)*

Precise information on deadline(s) for lodging appeals:

Within two months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.



### VI.4.3) Service from which information about the lodging of appeals may be obtained

Official name: DG Information Society and Media - Lisbon Strategy and Policies for the Information Society - Lisbon Strategy and i2010

Postal address: Office 3/45 - BU 31  
1-3 Avenue du Bourget

Town: Brussels Postal code: 1049

Country: Belgium

Email: nancy.pascall@ec.europa.eu Telephone: 00322963483

Fax: 00322961780

Internet address (URL): [www.ec.europa.eu/information\\_society](http://www.ec.europa.eu/information_society)

### VI.5) DATE OF DISPATCH OF THIS NOTICE:

*The dispatch date will be automatically updated when the notice is submitted for publication*